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Office of the Dean
Faculty of Graduate Studies

MEMORANDUM

Date: May 8, 2009

To: Department Heads, Grad Chairs, Associate Deans of Research, Awards Contacts

From: John (Jay) Doering, Dean, Faculty of Graduate Studies

Re: 2009-2010 Tricouncil Award Holders Top Up Program

The Faculty of Graduate Studies is pleased to announce the continuance of the cost shared top up program for the 2009/2010 academic year.

Students are eligible for a top up if they meet the following criteria:

1. are a new recipient of a Tricouncil award, i.e., NSERC, SSHRC, CIHR. Please note that MHRC and Vanier recipients are not eligible for a top up award.
2. are starting their award in May 2009, September 2009 or January 2010
3. the Department, Advisor or Faculty must be willing to provide funds which the Faculty of Graduate Studies will double to a maximum contribution of \$5,000

Example: Department X is willing to contribute \$2,500 to a top up for a Tricouncil recipient. The Faculty of Graduate Studies will double this amount to contribute \$5,000 toward the top up. The Tricouncil recipient will receive a total top up of \$7,500.

Departments or Faculties interested in contributing to a top up should provide the following:

1. A memo listing the students recommended for a top up, student number, source of matching funds (Department, Faculty or Advisor) and award student received.
2. A copy of a Scholarships, Fellowships, Bursaries form for each student a top up is being requested for as proof of funds from Department, Advisor or Faculty.

Please note that Faculty of Graduate Studies RA funds cannot be used for the Department, Advisor or Faculty contribution.

After receipt of the top up request the Faculty of Graduate Studies will notify the student of their top up award.

Deadlines: October 31, 2009
 January 30, 2010 (January award starts only)

Please submit top up requests and enquiries to:

Marcia Labiuk, Awards Officer
Faculty of Graduate Studies
500 University Centre
marcia_labiuk@umanitoba.ca