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## MEMORANDUM

**Date:** 26 August 2009

**To:** Heads of units with Graduate Programs  
xc: Deans of units with Graduate Programs

**From:** John (Jay) Doering, Dean, Faculty of Graduate Studies

**Re:** RA Fund Allocation for 2009-10

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Attached please find the 2009-10 allocation of RA funds from FGS. The number of FT and PT students in each program was determined by considering only those students that have been registered two or less years in a masters program and four or less years in a doctoral program. The enrollment numbers were provided by the Office of Institutional Analysis, with the exception of the CUSB enrollment numbers. The attached table shows the total FTE and the portion of the \$300,000 to be allocated to each unit.

The attached table shows the detailed allocation of RA funds by department/unit. FGS is proposing to transfer the appropriate sum of funds to each Faculty budget officer, who would then allocate to each unit. I would like to see each unit gets its respective share, but I am open to alternative proposals. The “strings” attached to these funds are similar to last year; *viz.*,

1. Your allocation must be **given directly to graduate students**.
2. Should a student receive funding, the amount awarded to a student is subject to the following: the minimum is \$175 = ( $\$300,000 / 1717$  FTEs) and the maximum amount paid to any given graduate student can not exceed the value of a UMGF (12k\$ masters student and 16k\$ doctoral).
3. RA funds can not be used as a contribution for the top up program.
4. Only students who have been in a masters program 2 or less years or in a doctoral program 4 or less years may receive RA funds.
5. Your allocation must be spent by 31 March 2010; no carryover will be permitted.
6. You must have submitted last year’s report prior to receiving this year’s funds.

7. A report outlining how your allocation was (will be) spent is requested by FGS (by 1 December 2009). Please see enclosed template.

8.

I want to stress that these monies must go directly into the hands of graduate students. No other use of these funds is permitted.

To receive your allocation, please contact Marcia Labiuk at ([Marcia\\_Labiuk@UManitoba.ca](mailto:Marcia_Labiuk@UManitoba.ca)) and have your FOAP ready!

# RA Allocation for 2009-2010

Faculty	Department	Full Time			Part time			Total	\$\$
		Masters 1-2 yrs	PhD 1-4 yrs	Sub total	Masters 1-2 yrs	PhD 1-4 yrs	Subtotal		
<b>Agriculture &amp; Food Science</b>	Ag Ec & Farm Mngmt	16	0	16	0	0	0	16.0	\$2,796.00
	Animal Science	9	8	17	0	0	0	17.0	\$2,970.00
	Biosystems Eng	13	17	30	0	0	0	30.0	\$5,242.00
	Entomology	4	5	9	0	0	0	9.0	\$1,573.00
	Food Sc.	13	0	13	0	0	0	13.0	\$2,271.00
	Plant Science	15	14	29	0	0	0	29.0	\$5,067.00
	Soil Science	11	7	18	0	0	0	18.0	\$3,145.00
	<b>Subtotal</b>	<b>81</b>	<b>51</b>	<b>132</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>132.0</b>	<b>\$23,064.00</b>
<b>Architecture</b>	Arch	49	0	49	0	0	0	49.0	\$8,561.00
	City Plan	26	0	26	1	0	1	26.5	\$4,630.00
	Design & Planning	0	1	1	0	0	0	1.0	\$175.00
	Interior Des.	18	0	18	0	0	0	18.0	\$3,145.00
	Landscape Arch	23	0	23	0	0	0	23.0	\$4,019.00
	<b>Subtotal</b>	<b>116</b>	<b>1</b>	<b>117</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>117.5</b>	<b>\$20,530.00</b>
<b>Arts</b>	Anthropology	12	11	23	0	0	0	23.0	\$4,019.00
	Classics	1	0	1	0	0	0	1.0	\$175.00
	Economics	10	8	18	0	0	0	18.0	\$3,145.00
	English	18	13	31	2	0	2	32.0	\$5,591.00
	Fren, Span, Ital.	6	2	8	1	0	1	8.5	\$1,485.00
	German	2	0	2	1	0	1	2.5	\$437.00
	History	20	6	26	3	0	3	27.5	\$4,805.00
	Icelandic	2	0	2	0	0	0	2.0	\$349.00
	Linguistics	2	1	3	0	0	0	3.0	\$524.00
	Native St.	7	0	7	0	0	0	7.0	\$1,223.00
	Philosophy	6	0	6	0	0	0	6.0	\$1,048.00
	Political St.	12	0	12	2	0	2	13.0	\$2,271.00
	Psychology	41	49	90	0	0	0	90.0	\$15,725.00
	Public Admin.	16	0	16	16	0	16	24.0	\$4,193.00
	Religion	4	3	7	0	0	0	7.0	\$1,223.00
	Sociology	18	2	20	2	0	2	21.0	\$3,669.00
	<b>Subtotal</b>	<b>177</b>	<b>95</b>	<b>272</b>	<b>27</b>	<b>0</b>	<b>27</b>	<b>285.5</b>	<b>\$49,882.00</b>
<b>Business</b>	Management	0	16	16	0	0	0	16.0	\$2,796.00
	MBA	72	0	72	36	0	36	90.0	\$15,725.00
	MSC	3	0	3	1	0	1	3.5	\$612.00
	<b>Subtotal</b>	<b>75</b>	<b>16</b>	<b>91</b>	<b>37</b>	<b>0</b>	<b>37</b>	<b>109.5</b>	<b>\$19,133.00</b>
<b>CUSB</b>	Canadian Studies	3	0	3	0	0	0	3.0	\$524.00
	Education	32	0	32	7	0	7	35.5	\$6,203.00
	<b>Subtotal</b>	<b>35</b>	<b>0</b>	<b>35</b>	<b>7</b>	<b>0</b>	<b>7</b>	<b>38.5</b>	<b>\$6,727.00</b>
<b>Dentistry</b>	Periodontics	2	0	2	0	0	0	2.0	\$349.00
	Oral Biology	5	0	5	0	0	0	5.0	\$874.00
	Prev. Dental Sc.	7	0	7	0	0	0	7.0	\$1,223.00

	<b>Subtotal</b>	<b>14</b>	<b>0</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14.0</b>		<b>\$2,446.00</b>
<b>Education</b>	Cur/Teach/Learn	10	0	10	44	0	44	32.0	\$5,591.00	
	Ed. Admin. Fdn & Psy	16	0	16	65	0	65	48.5	\$8,474.00	
	Education	0	32	32	0	10	10	37.0	\$6,465.00	
	<b>Subtotal</b>	<b>26</b>	<b>32</b>	<b>58</b>	<b>109</b>	<b>10</b>	<b>119</b>	<b>117.5</b>		<b>\$20,530.00</b>
<b>Engineering</b>	Civil	28	24	52	7	1	8	56.0	\$9,785.00	
	ECE	34	48	82	5	1	6	85.0	\$14,851.00	
	Mech	24	28	52	1	0	1	52.5	\$9,173.00	
	<b>Subtotal</b>	<b>86</b>	<b>100</b>	<b>186</b>	<b>13</b>	<b>2</b>	<b>15</b>	<b>193.5</b>		<b>\$33,809.00</b>
<b>Environment</b>	Geological Sc.	5	3	8	1	0	1	8.5	\$1,485.00	
	Environment & Geogr:	27	17	44	1	1	2	45.0	\$7,863.00	
	NRI	32	15	47	0	0	0	47.0	\$8,212.00	
	<b>Subtotal</b>	<b>64</b>	<b>35</b>	<b>99</b>	<b>2</b>	<b>1</b>	<b>3</b>	<b>100.5</b>		<b>\$17,560.00</b>
<b>Graduate Studies</b>	Applied Health Scienc	0	10	10	0	2	2	11.0	\$1,922.00	
	CDN St.			0			0	0.0	\$0.00	
	Disability Studies	1	0	1	0	0	0	1.0	\$175.00	
	Educ (St. Bon)			0			0	0.0	\$0.00	
	Foods & Nutritional Sc	0	9	9	0	0	0	9.0	\$1,573.00	
	Peace & Conflict Stud	1	14	15	0	0	0	15.0	\$2,621.00	
	<b>Subtotal</b>	<b>2</b>	<b>33</b>	<b>35</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>36.0</b>		<b>\$6,291.00</b>
<b>Human Ecology</b>	Human Nutr. Sc.	11	0	11	1	0	1	11.5	\$2,009.00	
	FSS	6	0	6	4	0	4	8.0	\$1,398.00	
	Textile Science	2	0	2	0	0	0	2.0	\$349.00	
	<b>Subtotal</b>	<b>19</b>	<b>0</b>	<b>19</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>21.5</b>		<b>\$3,756.00</b>
<b>Law</b>	Law	1	0	1	0	0	0	1.0	\$175.00	
	<b>Subtotal</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1.0</b>		<b>\$175.00</b>
<b>Medicine</b>	Bioc/MD Gen.	10	7	17	0	0	0	17.0	\$2,970.00	
	Biochem/Molec Bio	0	0	0	0	0	0	0.0	\$0.00	
	Comm Health Sc.	16	7	23	5	6	11	28.5	\$4,980.00	
	Hum. Anat/ Cell Sc.	8	4	12	0	0	0	12.0	\$2,097.00	
	Immunology	4	5	9	0	0	0	9.0	\$1,573.00	
	Med Micro	28	17	45	0	0	0	45.0	\$7,863.00	
	Pathology	3	0	3	0	0	0	3.0	\$524.00	
	Pharm & Therap	2	7	9	0	0	0	9.0	\$1,573.00	
	Physc Assist Ed	12	0	12	0	0	0	12.0	\$2,097.00	
	Physiology	17	18	35	0	0	0	35.0	\$6,115.00	
	Surgery	1	0	1	0	0	0	1.0	\$175.00	
	<b>Subtotal</b>	<b>101</b>	<b>65</b>	<b>166</b>	<b>5</b>	<b>6</b>	<b>11</b>	<b>171.5</b>		<b>\$29,967.00</b>



