VPRIO Workshop Series on Best Practices in Research Management

The Vice President (Research and International) Office is pleased to offer the Workshop Series on Best Practices in Research Management, a workshop series with a goal of providing a broad understanding of the requirements and institutional obligations in carrying out research and development as a faculty member at the University of Manitoba.

The core requirements for the workshop series are completion of 4 core courses and 1 from the listed options over a two-year period. Individuals who complete the requirements will receive a letter of acknowledgement from the Vice President (Research and International) Office for their Tenure and Promotion file.

Core 1 - Research Integrity Online Course-Self Register through D2L

This session can be completed at any time by registering through D2L:
http://umanitoba.ca/research/integrity/best_practice.html

In this course participants will have an opportunity to learn the principles and professional responsibilities of what doing good research implies. Participants will be exposed within a highly interactive environment to practical advice on how to deal with the challenging situations in which they may find themselves doing research within their own area of expertise, along with the latest standards, odes and policies in the responsible conduct of research both locally and on a global basis.

Any of the following five disciplinary areas can be picked to obtain a *Certificate of Successful Completion:* (A minimum of 2 hours spent working through the module of your choice is expected in order to receive a certificate)

1) Arts and humanities
2) Biomedical sciences
3) Engineering and technology
4) Natural and physical sciences
5) Social and behavioural sciences

Each module is made up of 4-5 hours of online content plus an optional 25-32 hours of associated activities which will cover, among other topics, real cases of Serious Research Misconduct such as Fabrication, Falsification, Plagiarism and Questionable Research Practices such as Failure to keep records, mismanagement of data, ghost or guest authorship, improper acknowledgements, improper practice in presenting data, imagery, raising false expectations, etc.

Core 2 - Managing Research Grants, Contracts or Technical Services Agreements
October 27, 2017, 1:00-3:00 pm, 210 Helen Glass

Presenters: **Kerrie Hayes** (Director, Research Contracts, Office of Research Services)
Tracy Mohr (Director, Strategic Research Initiatives and Interim Director, Research Grants, Office of Research Services)
Colin Nicholson (Budgets and Grants)

This session will focus on steps you have to take once you've received a notice of award. Are you actually free to access funds immediately and what to do if you need early access? We'll provide information on managing your funds against the various terms and conditions agencies can have regarding allocation of funding and reporting requirements. There will be information provided about eligible costs for Tri Agency funding.

Core 3 - Understanding Legal Terms of Research Contracts and Ensuring Compliance

November 24, 2017, 1:00-3:00 pm, Borger Executive Conference Room E1-270 EITC

Presenter: **Lynne Hiebert** (Fair Practices and Legal Affairs)

This session will include a brief overview of the Research Agreement Policy and Procedure and will review and explain the most commonly occurring provisions in research agreements including reporting, confidentiality, publication, intellectual property ownership and indemnification.

Core 4 - Converting Research into Innovation - Intellectual Property and Partnering with Industry

January 19, 2018 1:00-3:00 pm, 210 Helen Glass Centre

Presenter: **Darren Fast** (Technology Transfer Office)

This session will cover how research advances can lead to economic development including a discussion on the various types of intellectual property and how to identify and capture value from them. There will also be discussion of how to attract and retain industry partners in collaborative research projects.

Optional Sessions

Option 1 - The International Centre: Comprehensive Support & Services for International Activities

February 9, 2018, 1:00-3:00 pm, 210 Helen Glass Centre

Presenter: **Susie Taylor** (Director, International Centre)
Gitan Armour (Advising and Transitions Team Lead, International Centre)
Tara Cleve (Partnerships and Mobility Lead, International Centre)

The University of Manitoba International Centre will provide an overview of their services for faculty, staff and students supporting teaching, research and service. Session topics include partnership development, the international agreement process and how the Centre supports registered students from pre-arrival to graduation.

Option 2 - Understanding Research Ethics and Privacy Legislation

March 9, 2018, 1:00-3:00 pm, 210 Helen Glass Centre

Presenters: **Pinar Eskicioglu** (Human Ethics Coordinator, Office or Research Ethics and Compliance)
Karen Meelker (Access and Privacy Officer, Privacy and Access Office)

This session will include a brief overview of research ethics and privacy legislation, including helpful tips and best practices to ensure compliance with provincial privacy laws (PHIA and FIPPA) and federal (TCPS) guidelines. Participants will learn more about the REB timelines and how to create a well prepared ethics submission.

Option 3 - Working with Affiliate Institutions
April 12, 2018, 1:00-3:00 pm, A106 Chown on the Bannatyne Campus

Presenters: **Kerrie Hayes** (Director, Research Contracts, Office of Research Services)
                  Lynne Hiebert (Legal Counsel, Office of Fair Practices and Legal Affairs)

This session will help to prepare you for the issues faced when your project requires dealing with the different procedures of institutions and how you can manage them. Advance preparation is key! You will be provided with the reasons for the differences and best practices in successfully administering the project.

To register or for more information visit: http://umanitoba.ca/researchintegrity/best_practice.html