**VIKTOR HAVLICEK MEMORIAL NEUROSCIENCE LECTURESHIP**

***Historical Perspective:*** Viktor Havlicek, M.D., Ph.D., D.Sc., was a Professor in the Department of Physiology (now Physiology & Pathophysiology) at the University of Manitoba from 1968 to 1981, with research interest in neurophysiology and neuropharmacology. The Viktor Havlicek Memorial fund was established through gifts to the University of Manitoba in his memory and used to establish the Viktor Havlicek Memorial Award to be made in the general field of neurosciences. In 2015, leadership in the College of Medicine (Drs. P. Cattini, L. Jordan and E. Kroeger, Department of Physiology & Pathophysiology and Dr. C. Anderson, Manitoba Neurosciences Network) recommended that this award be re-framed as the **Viktor** **Havlicek Memorial Neuroscience Lectureship**.

***The******Viktor******Havlicek Memorial Neuroscience Lectureship:*** It is intended that **$3,000** from the proceeds of this fund be allocated in support of a biannual “Viktor Havlicek Memorial Lecture” at the University of Manitoba by an internationally-renowned neuroscientist. This event will be also be designed to encourage interactions with trainees.

***Neurosciences Awards Committee (NAC):*** Nomination, adjudication, recommendation and invitation of an awardee after approval will be made by a NAC. The NAC will normally be chaired by the Manitoba Neuroscience Network Director (President of the Winnipeg Chapter, Society for Neuroscience) or designate, and consist of three full-time University of Manitoba faculty members working in a research area related to the neurosciences, and a neuroscience trainee representative. At least one faculty member of the committee must be from the Department of Physiology & Pathophysiology. Committee memberships may be renewed annually for up to five years. The Chair will be responsible for inviting committee members in accordance with these guidelines.

***Administration of Funds:***Recognizing the historic linkage, the funds available are to be administered by the Department of Physiology & Pathophysiology at the University of Manitoba. A VHNML Capital Reserve Fund will be created by combining the existing fund capital and any unspent allocations (currently totalling $41,879.31). From the annual interest of this Reserve Fund, the Viktor Havlicek Memorial Neuroscience Lectureship shall be created. The biannual Lectureship, valued at not less that $3,000 will be funded from accumulated spending allocations, less 50% of the spending allocation in the non-lectureship year, the latter being re-invested in the fund. At the discretion of the NAC, a recommendation to the Department may be made that a portion of the 50% to be carried over may be added to other funds, notably the Nancy Hettie Clark Trainee Travel Awards fund, to facilitate a “neuroscience” Trainee Travel Award; in 2015 it is expected that the value of this Award will be not less than $700, however, this amount together with the Lectureship will be periodically reviewed by NAC in terms of changing costs and/or inflation and a recommendation for adjustment made to the Department for approval.

***Review Process:*****The NAC Chair will invite nominations every non-award year (deadline May 1st) for consideration for the following year beginning April 1st.** The NAC will determine an order of invitation priority for submitted nominees, with the Chair having the deciding vote if a consensus cannot be reached. The Chair will then submit their recommendation to the Head of the Department of Physiology & Pathophysiology for approval. The top-priority candidate will be invited and normally hosted by the Manitoba Neuroscience Network. If this candidate is not available, the next candidate will be invited. All candidates on the priority list must be considered worthy of the lectureship by the committee. The award of funds for payment/reimbursement must be made in accordance with the appropriate policies and procedures of the University of Manitoba.

*December 2015*