



# INTERNSHIP PROGRAM – 2023/24 APPLICATION FORM

Please fill out the form, print it and mail it along with the required documentation to the contact information on the second page of this form.

## General Information

Name: \_\_\_\_\_  
*Last* *First*

Current Mailing Address: \_\_\_\_\_  
*Street Address* *Apartment/Unit #*

\_\_\_\_\_  
*City* *Province* *Postal Code*

Permanent Manitoba Address: \_\_\_\_\_  
*Street Address* *Apartment/Unit #*

\_\_\_\_\_  
*City* *Province* *Postal Code*

Current Telephone Number: \_\_\_\_\_ Permanent Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

## Education

High School Attended: \_\_\_\_\_ Year of Graduation: \_\_\_\_\_

Present University: \_\_\_\_\_ Major and Minor: \_\_\_\_\_

Universities Attended: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Universities Attended: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Degree(s) Expected: \_\_\_\_\_ Degree(s) Received: \_\_\_\_\_

## Work Experience

Place of Employment: \_\_\_\_\_ From: \_\_\_\_\_

Duties: \_\_\_\_\_ To: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ From: \_\_\_\_\_

Duties: \_\_\_\_\_ To: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ From: \_\_\_\_\_

Duties: \_\_\_\_\_ To: \_\_\_\_\_

**Scholarships and/or other Academic Awards**

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**Extracurricular Activities & Interests**

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**References**

Names & Addresses of **3 academic referees** who are familiar with your work during the **most recent 2 years of study**.

**Referees are to submit these items and should provide letters of reference directly to the Clerk's Office. (A completed application form includes 3 letters of reference from your academic referees).**

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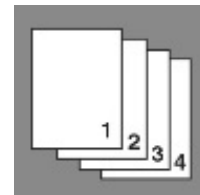
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**\*Important: Please attach seven (7) collated packages (one original and six collated copies) of all material submitted.**

**Checklist (Applicants are to submit these items):**

- 7 copies of application form
- 7 copies of your statement of motivation (250 words maximum)
- 7 copies of your résumé
- 7 copies of your university transcripts (1 original & 6 copies)



Only when all documentation is complete (with the exception of 3 letters of reference which will be submitted by referees) should the package be sent, no later than February 14<sup>th</sup>, 2023 to:

**Academic Director, Legislative Internship Program**

c/o Clerk's Office, 237 Legislative Building

Winnipeg MB R3C 0V8

Phone: (204) 945-3636

Email: [clerkla@leg.gov.mb.ca](mailto:clerkla@leg.gov.mb.ca)