



Conference Sponsorship Program

FACULTY Application Form

Funding Request for Faculty Conference

(Applications will not be accepted for Conferences/Competitions that take place prior to the application deadline)

_____ Surname	_____ First/Given Name
_____ Faculty	_____ Department
_____ Room #	_____ Building
_____ Phone	_____ Email
_____ Signature	_____ Date

Checklist: (as per "Call for Applications" Guidelines)

1) Signatures from Applicant, Department Head, Dean/Director, **and** Supervisor

2) A Budget [one page max] outlining income amounts, sources and anticipated expenses

3) Financial Support from Department Head and Dean/Director (with a combined total equal to Amount Requested \$)

Conference being hosted by Faculty of the University of Manitoba at:

Fort Garry Campus Bannatyne Campus Off Campus/Other: _____

Amount Requested

Title of Conference

_____ to _____

Conference Dates

Please provide confirmed/expected attendance at each level of exposure

Please note a post conference update will be required to confirm attendance as well as expenditures.

Exposure	Number
International	
National	
Provincial	
U of M	

MUST BE COMPLETED as per "Call for Applications" Guidelines

Department Head: Print Name _____	Financial Support \$ _____
Signature: _____	Date: _____

MUST BE COMPLETED as per "Call for Applications" Guidelines

Dean/Director: Print Name _____	Financial Support \$ _____
Signature: _____	Date: _____

Forward completed application to:

Carol Hill
Office of the Vice-President (Research and International)
202 Administration Building
Phone: 204-474-6915
Email: Carol.Hill@umanitoba.ca

This personal information is being collected under the authority of the University of Manitoba Act and will be used for the purpose of selecting Travel and Conference Sponsorship Award recipients. It will not be used or disclosed for other purposes, unless permitted by The Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of your personal information, contact the Access and Privacy Office (204-474-9462), 233 Elizabeth Dafoe Library, University of Manitoba, Winnipeg MB, R3T 2N2.