# **Principles and guidelines:**

Under all circumstances we will promote a successful completion of the Fall Term for all students.

In order to maintain course integrity every reasonable effort should be made on the part of both instructors and students to complete previously announced material in each course.

Flexibility and fairness should be exercised when dealing with students such that no student is unduly disadvantaged.

These FAQs apply to distance and online courses.

**Student FAQs for after the strike**

**Is a final exam required in the January examination period for my strike-interrupted classes?**Yes–if your strike-interrupted Fall Term course had a final exam scheduled in your course outline. Senate extended the Fall Term dates to ensure students have an adequate opportunity to complete the Fall Term course material and prepare for a final exam. Students have the option of applying for a deferred exam.

**Do instructors need to adhere to the new schedule passed by Senate?**Yes. However, there may be circumstances that make it impractical to follow the previously prescribed course schedule. In such cases, the Dean may approve changes to the course schedule. If in doubt, check with your Faculty, College, School or Program office.

**What if I was due to complete my program in December, have a job offer, or I am moving to another program or school?**Students intending to graduate following the completion of studies in December, and for whom extending the term creates undue hardship (for example, students who have job offers or positions requiring certification prior to the completion of the extended fall term, students who intend to move to another program or school), can request, by written application to the Dean, Director or Department Head, as appropriate, alternative arrangements for final evaluation of performance in fall term courses, practica, or theses.

**What if I am an international or exchange student who has to return home before my Fall Term course is complete?**International and exchange students whose terms have been impacted by the interruption in classes can, upon written application to their Dean, Director or Department Head, seek alternative arrangements for the final evaluation of performance in first term courses.

**What if I am a student enrolled in online or distance course(s) and need alternative arrangements for exam scheduling or other course considerations?**Students taking online or distance courses whose terms have been impacted by the interruption in classes can, upon written application, seek alternative arrangements. Please contact de\_info@umanitoba.ca and provide the pertinent information for consideration.

**What is the Voluntary Withdrawal (VW) deadline for my course?**For classes that continued during the strike and classes that resumed before November 15, the VW deadline is December 1.

For classes that resumed on or after November 15, the VW deadline is December 7.

**What do I do I do if my instructor’s alternative arrangements don’t work for me?**If the alternative arrangements worked out with the class do not work for you, contact your Faculty, College, School or Program office.

**Can my instructor reschedule my strike-interrupted class to finish by the original end of class date of December 9?**

No. When Senate altered the schedule for the strike-interrupted Fall Term it was doing so to ensure that all students have the opportunity to complete all course material. January 6, 2017 is the confirmed date for the end of classes interrupted by the strike and the examination period for strike interrupted classes is January 9 to January 17, 2017.

**Can my instructor require that I come to campus over the holiday break to access materials?**

No.

**Can my instructor reschedule the final exam for my strike-interrupted class outside of the revised examination period for strike-interrupted classes (January 9 to 17)?**

No. When Senate altered the schedule for the strike-interrupted Fall Term it was doing so to ensure that all students have the opportunity to complete all course material. January 6, 2017 is the confirmed date for the end of classes interrupted by the strike and the examination period for strike interrupted classes is January 9 to January 17, 2017.

**I am expecting to graduate in February. How will the strike affect my graduation?**There will be two graduations for undergraduate programs in February.

For students who complete all requirements according to the schedule for continuing classes (final grades submitted by January 9), graduates will be presented for approval at the Senate meeting of February 1, 2017.

For students who complete all requirements according to the modified schedule for strike-interrupted classes (final grades submitted by January 23), your graduation will be presented for approval in mid-February.

Graduating students in the Faculty of Graduate Studies should refer to the Graduate Student FAQ.

**Graduate Student FAQs for after the strike**

**I am a graduate student and am intending to graduate in February. What are the deadlines for applying to graduate?**

In recognition of the possibility that students may have been delayed in defending theses or completing degree requirements as a result of the strike, two winter graduation deadlines have been put into place.

Students who have completed all degree requirements by the original date of January 4, 2017 will be presented for approval for graduation at the Senate meeting of February 1, 2017.  For these students, January 4, 2017, is the last date for receipt by the Faculty of Graduate Studies of theses/practica and reports on theses/practica, comprehensive examinations, and project reports from students (*it is the student’s responsibility to ensure these requirements are met*), and lists of potential graduands from departments.

Students who complete all degree requirements by February 6, 2017 will be presented for approval for graduation in late February or early March, 2017. For these students, February 6, 2017, is the last date for receipt by the Faculty of Graduate Studies of theses/practica and reports on theses/practica, comprehensive examinations, and project reports from students (*it is the student’s responsibility to ensure these requirements are met*), and lists of potential graduands from departments.

**Are graduate students intending to graduate in February required to register?**

Students who meet either the January 4, 2017, or February 6, 2017, deadline dates for graduation will not be required to register for the Winter Term.

**Instructor/Professor FAQ for after the strike**

**Can I change my course schedule?**An instructor cannot arbitrarily alter the schedule or modify the course content without consulting with students and obtaining the approval of the Dean.

When Senate altered the schedule for the strike-interrupted Fall Term it was doing so to ensure that all students have the opportunity to complete all course material. January 6, 2017 is the confirmed date for the end of classes interrupted by the strike, and the examination period for strike interrupted classes is January 9 to January 17, 2017.

It is also recognized that, by reason of the labour disruption, it may be impracticable for some Faculty, College, School and Departmental rules, regulations and policies to be adhered to and may require modification to enable course material to be completed. Such modifications should not cause undue hardship to students, and should adhere to the principles of fairness and flexibility.