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UNIVERSITY  
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Office of the Dean  
Faculty of Graduate Studies

## MEMORANDUM

**Date:** 22 December 2010

**To:** Heads of units with Graduate Programs, Grad Chairs, Award Contacts  
**cc:** Deans of units with Graduate Programs

**From:** John (Jay) Doering, Dean, Faculty of Graduate Studies

**Re:** 2011/2012 University of Manitoba Graduate Fellowship and Manitoba Graduate Scholarship

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Please see the attached UMFG unit guidelines for the 2011/2012 academic year. The updated UMGF award holder's guide will be available in January. The preliminary budget and recommendation form will follow in mid January. Units, or an amalgamation of collaborating units, may begin making offers after the release of the preliminary budget.

Some changes to make note of and a reminder of some important dates:

1. Recommendations based on preliminary quotas should be submitted prior to March 31. Recommendations based on final quotas should be submitted promptly after release of final quota
2. UMGF recommendations will not be accepted after September 30.
3. Only recommendations received prior to June 30 will be considered for supplementary awards and the MGS upgrade.

If you have questions or concerns about these guidelines, feel free to contact the awards officer Marcia Yoshida at [marcia\\_yoshida@umanitoba.ca](mailto:marcia_yoshida@umanitoba.ca) or 474-9836.