**CALS Board Meeting**

Thursday, October 10, 2024 | 12:00 pm – 2:00 pm CT/1:00 pm – 3:00 pm ET | Zoom

**Meeting Minutes**

**Attending:** Kyle Rich, Audrey Giles, Dawn Trussell, Dan Henhawk, Shintaro Kono, Rebecca Genoe, Giana Tomas, Christine Ausman, Simon Barrick, Kimberly Lopez (KL), and Fenton Litwiller, Richard Norman.

**Regrets:** Colleen Reid, Monir Shahzeidi, Élisabeth Beaunoyer (on leave)

Notetaker: KL

1. **Call to order and welcome** – Fenton
	1. Quorum
	2. Minutes from May meeting approved
2. CALS/2023 CCLR update (Fenton)
* Paul is continuing with the report. Issues with payment and awards (i.e., Maureen Harrington Award)
* Paul sent membership updated list to Bryan S. 172 members, 88 scholars
1. **CALS at Congress,** Theme: “Re-framing Togetherness” - Fenton
* May 30 – June 6th – no CCLR specific dates yet. Information posted on Trinet, CALS, and TALS
* Hosted by Mahsa, Maggie, and Shintaro (outreach, CALS board rep)
	+ Our three hosts will be sharing program coordinator role
	+ Maggie attended Congress planning meeting on Oct 1
* Discussion:
	+ Dawn – dates? NASSM noved dates forward so no conflicts
	+ Shin – Not official dates yet first choice June 2-4, second choice June 4-5, (update from Feb 26/25 – Dates: June 2-4, 2025).
	+ Christine – will we need to attend as a board for a meeting?
		- Fenton – yes
		- Dawn – student travel grants and special funds available
1. **Subcommittee Reports**

Finance Committee - Fenton

* Dan met with accounting firm and the sub-committee has met several times
* Our organization has grown and require a new tax form to be completed
* Fenton has forwarded required information to Audrey to be included in P&P
* Kyle - Registered NFP provincially? In Ontario.

Executive Team - Fenton

* Exec discussed 50th Anniversary celebration discussion, LinkedIn account TBD, Leisure Podcast recommendations, and Rebecca extending her term by two-years.
* Actions:
	+ Need to focus on Dan’s membership fee structure
	+ Create a policy to reference for requests for journal support

Awards and Grants Committee - Dawn

* Readvertise call for CALS connection grant, no current applicants to date
	+ This award will not be offered for 3 years because of conference years
	+ Linked to this award are the grad student awards awarded from legacy fund
	+ Should this be a rolling deadline? Or is it a one year issue?
	+ Discussion:
		- Fenton – open call with reminder that it is still available.
		- Fenton - Invite board members to join for adjudication for open call (early January)
	+ Need to revisit criteria for 3 awards, relaunch awards in January
		- Kyle – need to have criteria discussion finalized prior to adjudication, will finalize by March

Outreach Committee - Shin

* Short term: will connect with Heather again, MOU received from ANZALS, LSA, TALS and others
* Working on two webinars with WLO (leisure as catalyst) Jackie Onescu rep CALS, the other represented by TALS represented by Karla Boluk and Dave Drewry
	+ Webinar link to come
* Long-term: reaching out to partner organizations for joint initiative possibilities (Leisure) and substantive area orgs (e.g., CTRA)

Anti-O (Kim)

* Mentorship – Audrey to share resources
* Fenton – board approved the payment for carbon offset
	+ Kim to follow up with Elisabeth
* Dawn – Anti-O sub-committee sitting on awards, how do we represent this in some of our policies?
	+ Fenton – put in mission and values statement
	+ Kim - How do we not overtax anti-o committee members

Communications - Richard

* ToR completed and available (https://canadianleisurestudies.ca/terms-and-conditions/)
* Migration is complete (yay!) in Wordpress
* Proposal 1) to help manage load for communications (like a TA), 2) institute a membership management system that will handle transactions
* What type of engagement did we want with our membership? Sustainably?
	+ This committee can set up a strategy but it falls outside the bounds of the listserv
	+ What does each subcommittee need?
* Comments:
	+ Shin – the listserv serves its purpose unless there is a need for more targeted communications
	+ Christine – social media?
		- Rich – need to have more content creators and capacity to support it, which is already a challenge
	+ Dawn – should be showcasing people who are not on the board?
		- It was one person’s job to support the content creation previously
	+ Fenton – can IG be broader than students?
	+ Dawn – need listing of subcommittees on website (for f/u)
	+ Rich – not in favour of having separate IG or other social media accounts
	+ Simon – direction then?
	+ Rich – we’ve needed to get it to a point where anyone can reasonably manage
	+ Fenton – could we be taught how to update the website?
	+ Rich – can teach as needed, issue is needing space for each group to do their thing
	+ Christine – how do we approve posts?
		- Rich – official CALS need process, vs. sharing/promoting (for f/u)
	+ Rich – we can create a number of emails, hosts of CCLR, president, students
	+ Fenton/Rich – soft launch of website for congress
	+ Other social media: Academia.edu, LinkedIn
* Website – One way communication - Translation language (inclusive writing style), accessibility; Mentorship - EDI in pairing system (choice of mentor), EDI in labour of mentorship, the process of system; Website – Two way communication, Some rules of engagement, being political comes with labour, how to host a political leisure identity while respecting the organization
	+ Rebecca - Should mentorship be put into its own subcommittee?
	+ Rich – whose job is membership? Building community.
	+ Kyle shared ISSA statement on communications: “ISSA is happy to share information about conferences, seminars, awards, jobs and recently published books. We will gladly include your news in our eBulletin and the ISSA website. ISSA is always looking for ways to improve communication and serve our members. We encourage you to submit comments and suggestions.” Kyle – link to newsletter: <https://www.issa1965.org/wp-content/uploads/2024/05/ISSA-BULLETIN-2024-No-2-.pdf>
		- Kyle – don’t put it under your own email, for succession

Student advisory committee - Christine

* Met with working group regarding events
	+ Writing retreat/writing café 4 weeks long, one day per week, end of Oct
* Incentives for participants in events
	+ Audrey – not necessary/appropriate, Kim agrees
	+ Giana – incentives for participation in multiple sessions
	+ Rich – offer discounts to registration or something else
* Finding funding to support initiatives

Additional notes for action:

\*Colleen shared TOR committee – put in board materials for March meeting

**Meeting Adjournment**

Next meeting: March 5, 2025 12:00-2:00 PM CT/ 1:00 to 3:00 PM ET