

**Board Meeting Minutes (DRAFT – To be approved)**

**May 23, 2023**

**In-person and virtual Zoom Meeting**

**Present in person:**

Dawn Trussell – President, Paul Heintzman – Vice President, Darla Fortune – Secretary, Christine Ausman - Graduate student representative, Rebecca Genoe - Ex-Officio, Barb Hamilton-Hinch, Dan Henhawk, Fenton Litwiller, Kim Lopez

**Present virtually:** Luke Potwarka, Devan McNeill, Richard Norman

**Regrets:** Heather Mair, Denis Auger, Pooneh Torabian

**Minutes**

1. **Welcome**
2. **Land Acknowledgement**
3. **Approval of the Agenda**

**Motion:** to approve the agenda

Moved by: Fenton

Seconded by: Dan

Motion passed

1. **Approval of Minutes from March 2023**

**Motion:** to approve the minutes from March 2023

Moved by: Barb

Seconded by: Kim

Motion passed

1. **Business Arising from the Minutes**
2. CCLR – Travel Funds & Breakfast Changeover Meeting

Dawn requested that Board members who are submitting claims for CALS travel funds do so by June 15th, 2023.

The changeover meeting involving members of the old and new Board is scheduled for Friday, May 26th at 7:00am.

1. **Updates and Reports**
2. **President Report (Dawn)**

Dawn reported that the issue of CALS participating in Congress is still outstanding. The Board needs to discuss and make a decision quickly.

Dawn recommended keeping the University of Waterloo as the address for CALS and remaining with Edward Jones as our financial advisor.

1. **Treasurer Report (Luke)**

Luke shared the engagement review conducted by Clarke, Starke & Diegel.

**Motion:** To approve the engagement review

Moved by: Luke

Seconded by: Barb

Motion passed

Luke submitted the financial report for May 1, 2022 – April 30, 2023.

**Motion:** To accept the financial report with the following amendment: to fix the two lines for Leisure/Loisir (royalties and editorial)

Moved by: Luke

Seconded by: Dan

Motion passed

**Motion:** To approve Clarke, Starke & Diegel as our accountant for the next fiscal year

Moved by: Luke

Seconded by: Dan

Motion passed

1. **Leisure/Loisir Report (Rebecca)**

Rebecca presented the Leisure/Loisir report. Highlights include:

* The removal of page limits from volumes and issues (The journal is required to publish 24 articles per year)
* Upcoming special issues on the following themes:
  + Leisure, inclusion and belonging
  + Leisure and racism
  + Joint special issues with Leisure Sciences on the fraying and rebuilding of society and Society and Leisure related to CCLR 2023
* Journal statistics:
  + 106 submissions in 2022 (increases in international submissions over the past five years)
  + Acceptance rate was 40% in 2022
  + Downloads were up 4% in 2022 over 2021
* Journal sponsorships:
  + CCLR Leisure and Poverty Plenary Session
  + CCLR Round Table discussion in concert with the special issue on inclusion
  + U Of R KHS Research Day presentation awards
  + One CCLR grad student travel grant

1. **CCLR 2023 (Paul)**

Paul reported that there are 160 registrants for CCLR 2023. He highlighted some of the challenges with coordinating hybrid sessions for this year’s conference.

1. **Awards and Grants Committee (Darla)**

Darla reported on the work of the Awards and Grants Committee. Highlights include:

* Working with the Anti-Oppression Committee to revise CALS award descriptions and processes to align with EDI principles
* Reviewing over 20 applications for the Domestic Graduate Student Conference Grant and International Graduate Student Conference Grant. With the additional funding provided by Leisure/Loisir, the committee selected five students to receive Domestic Graduate Student Conference Grants this year and one student to receive the International Graduate Student Conference Grant.
* Reviewing nominations and submissions for the Emerging Leisure Scholar, Leisure Scholar, and the Marion Miller awards and selecting award winners in each of these categories

Darla reported that the committee found the current criteria for ranking grant applications to disadvantage MA students. The committee recommends that CALS designate at least one grant specifically for MA students. The committee also recommends that CALS designate a grant for undergraduate students because they are currently ineligible to receive travel funding from CALS.

1. **Anti-Oppression Committee (Fenton)**

Fenton reported on the committees short and long-term priorities and progress toward each. Highlights include:

* The bid form for CCLR now contains a recommendation for potential host committees to support the small businesses of Black people, Indigenous peoples, racialized people and 2SLGBTQ people whenever possible
* The Anti-O Committee and Awards Committee met to revise and align CALS award descriptions and processes to align with EDI principles
* The inaugural 2REAL pre-conference took place at CCLR 2023 with 14 scholars (graduate students, early career scholars and mentors) in attendance
* The Anti-O committee supported the development of a president’s statement to open CCLR as an open space for dialogue that denounces racism and transphobia and created an ‘Interrupting harm’ protocol for moderators

1. **Outreach Committee (Heather)**

On behalf of Heather, Christine reported on the work of the Outreach Committee. Highlights include:

* A MOU with: Australian & New Zealand Association for Leisure Studies (ANZALS), Leisure Studies Association (LSA), The Academy of Leisure Sciences (TALS)
* Hosting the first ever “Global Conversations” Panel with reps from ANZALS, LSA, TALS, WLO and China-International Leisure Research Association (CIRLA)
* Projects in development include building a thorough list of provincial, regional, national and international groups we want a more formal relationship with, developing a set of principles for MOUs and partnerships, and creating a new student advisory committee for graduate and undergraduate students

1. **Communication Committee (Richard)**

Richard reported on the activities of the Communication Committee. Highlights include:

* The creation of new website (canadianleisurestudies.ca) and removal of UWaterloo legacy site.
* The establishment of CALS brand story – living document, based on BoD Retreat May 2022, reviewed by CALS members
* Future plans for the website include:
  + CALS Membership support i.e., secure members section, registration (member/conference), awards
  + Integrated social media and communications i.e., single source
  + Archive for conferences and additional resources

1. New Business
2. Our ‘story’ (our version of the mission/vision/values)

Richard and Dan presented the most recent version of the CALS Brand Story that was updated on May 21, 2023.

1. Student Advisory Committee (Christine and Heather)

Christine updated the BoD on the development of the Student Advisory Committee. The description of the committee was presented at the March 2023 and it now includes the suggested edits.

1. CCLR Bid Criterion – (Paul)

**Motion:** That CALS endorse the recommendation of the Bids Review Committee to award CCLR 2026 to Vancouver Island University.

Moved by: Paul

Seconded by: Dawn

Motion passed

Paul reported that the selection committee unanimously supports the following addition to the CCLR bid selection criteria:

Given that CCLR is a national conference, implementation of the conference should reflect the bilingual (English/French) nature of Canada in the following ways:

* Conference publicity (e.g., website) and information (e.g., call for abstracts) should be in both French and English
* Simultaneous interpretation (English and French) should be provided at all plenary sessions
* Both French and English research sessions and special sessions should be encouraged
* Conference abstracts may be submitted in either French or English, and published in the language they are submitted in
* In addition, the Criteria for Review of Bids should be made available in both French and English.

1. Trail head Items
2. Making CCLR proceedings available online
3. Explore credit union rather than big bank
4. Create operating budget

**Meeting adjourned**

**Next Meeting: Fall 2023**