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**Board Meeting Minutes**

**February 9, 2021**

**Virtual Zoom Meeting**

**Present:**

Dawn Trussell – President, Paul Heintzman – Vice President, Heather Mair – Past President, Luke Potwarka - Treasurer, Darla Fortune – Secretary, Devan McNeill - Graduate student representative,

Christine Ausman - Graduate student representative, Rebecca Genoe - Ex-Officio, Barb Hamilton-Hinch, Dan Henhawk, Fenton Litwiller, Lim Lopez, Richard Norman, Pooneh Torabian

**Regrets:** Denis Auger

**Minutes**

1. **Approval of agenda**

**Motion:** to approve the agenda

Moved by: Heather

Seconded by: Paul

Motion passed (unanimous)

1. **Approval of Minutes from November 4, 2020 meeting**

**Motion:** to approve the meeting minutes from October 2020

Moved by: Paul

Seconded by: Luke

Motion passed with 5 in favour and 7 abstaining

1. **Business Arising from the Minutes**
   1. **GMM (Heather)**

Heather reported that CALS GMM took place on November 6, 2020 via Zoom. It was a reporting meeting that included the introduction of a new award to honour outstanding contributions to CALS. In recognition for his service and dedication to CALS, this award will be named the Bryan J. Smale Award for Outstanding Contributions to CALS.

* 1. **CALS reporting obligations for Leisure/Loisir royalties (Dawn)**

Dawn reported that financial reporting has had to change because of

the increasing complexity of finances. Leisure/Loisir now has over $10,000 in royalties per year so we now have to file income taxes annually.

1. **Updates and reports**
   1. **Financial Status & Activities (Luke)**

Luke reported that CALS is in a good financial position. Dawn and Luke now have signing authority and have to co-sign all cheques. We are now working with an accountant and have to file back taxes for 2018 and 2019. We have an investment goal of earning $5,000 in interest annually to support CALS legacy fund initiatives.

In response to a question about royalties received from Taylor & Francis for the journal, Dawn clarified that CALS owns the journal and as such, we are guaranteed to receive $8,000 in royalties annually. The Editor also receives $7800 annually for editorial expenses. We receive additional royalties based on the total revenue of the journal.

* 1. **Report of the Editor - Leisure/Loisir (Rebecca)**

Rebecca reported the following journal updates:

* At year end, 47 manuscripts had been submitted with an acceptance rate of 52%
* The first three volumes of 2021 have been sent to production
* Rebecca attended an informative online conference hosted by Taylor & Francis
* The new editorial board is now posted on the website. Two French-speaking Associate Editors have also been added.
* There is now a new process for proposing special issues. Information about this process is available on the website.
* Rebecca is working on reducing the length of time between submission and decision
* Taylor & Francis is removing the plastic from the hard copies of the journal
* Some journal-related challenges include finding reviewers and the receipt of submissions that are not of sufficient quality
  1. **CALS Outreach Committee (Heather)**

Heather reported that the outreach committee does not officially exist. However, in terms of outreach activities, a Memorandum of Understanding has been signed by four leisure organizations resulting in the creation of *New Leisure Studies: International Perspectives*. Upcoming webinars will focus on Emerging Scholars’ Perspectives (March) and One Year since COVID (April). Ideas for future topics are welcomed. Heather noted the potential for outreach to become an advocacy committee of the Board.

* 1. **CCLR 2021 (Heather)**

Heather reported that CCLR is happening this year during Congress. The program committee has been busy coordinating the reviews for the 100+ submissions received. Early bird registration closes the end of March. Conference fees also include the fees due to Congress.

* 1. **Marion Miller Award (Heather)**

Heather reported that about a dozen submissions have been received for the Marion Miller Award and a decision will be made prior to the early bird deadline.

* 1. **CCLR 2023 Bid (Dawn)**

Dawn reported that multiple bids have been received to host the next CCLR. The winning bid will be announced at this year’s CCLR.

1. **New Business**
   1. **CALS Leisure Scholar Award; CALS Emerging Leisure Scholar Award**

Dawn reported that the call will soon go out for the CALS Leisure Scholar and CALS Emerging Leisure Scholar Awards. The Past-President has always chaired this committee but Heather suggested that we could consider opening up this role.

* 1. **Review of previous term (2017-2020) committees and priorities**

Dawn reported that the list of committees dated 2018 reflected the priorities of the previous Board. Our bylaws do not contain specific reference to Board committees for flexibility so will we need to look at the initiatives currently underway as well as future initiatives to organize ad-hoc committees for the next two years.

* 1. **Moving forward – legacy fund initiatives, communications, membership, outreach … what will our priorities be?**

Dawn asked the Board to reflect on our priorities and treat our meeting in May as a time to organize for the next two years. The goal is to have an in-person planning session in 2022 to engage in deep-think strategic planning. Heather offered to email out the by-laws and other materials that will be helpful for Board members to review prior to the meeting in May.

* 1. **GMM meeting at CCLR (?**)

The GMM will take place in May during CCLR. The next meeting of the Board will happen in May as well.

**Motion:** to adjourn the meeting

Moved by: Fenton

Seconded by: Barb

Motion passed unanimously