



CCGH GRANT APPLICATION SUBMISSION PROCESS EFFECTIVE SEPTEMBER 8, 2026

Researcher checks deadlines

- UM internal deadline is a minimum of 14 business days prior to the sponsor or agency deadline
- Applications received after deadline may not be reviewed or approved for submission



Researcher completes application package, consisting of 2 PDFs, for electronic submission to CCGH.Research@umanitoba.ca

1. Unlocked and signed FAAF
2. Complete grant application and all supporting documentation including:
 - The application form, including the finalized team list and required ethics information;
 - A complete description of the proposed research;
 - A completed budget in the format prescribed by the sponsor, together with the budget justification;
 - Copies of required or available letters of support, or a draft letter where a VPRI support letter is required;
 - Documentation of unit or partner cash or in-kind financial commitments; and
 - Required applicant signatures.



If revisions are required after submission, researchers must resubmit the entire application package, including the FAAF and all supporting documents, in a single submission.



Once ADR reviews and approvals are complete, approved applications will be forwarded to ORS for processing, with a copy to the PI and/or admin who made the grant submission.



The grant and FAAF will then be reviewed and processed by the appropriate Research Grants Officer within the ORS. The Research Grants Officer will reach out after review has been completed.

Extensions of UM internal submission deadlines are granted ONLY due to extenuating circumstances. Such requests must be made in advance to the ADR, who applies on behalf of the requester to the VP research, who makes the final decision.