

# Bylaws – Class Council Elected Positions

*All information in this document has been taken from the [MMSA Bylaws](#) and [The Elections and Referendum Manual of the Manitoba Medical Students' Association](#), except where amended (in coloured text) for clarification of Class Council election procedures.*

## Article 1: Manitoba Medical Students' Association Council Members

1. The **Class of 2028** Student Body must elect all voting members of the **Class Council** excepting a vacancy that presents itself, in which a By-Election shall be at the discretion of **Class Council**.
2. The following members shall be elected in accordance with the procedures in this document:
  - a. **Class President**
  - b. **Academic Representatives (2 positions)**
  - c. **Social Representatives (2 positions)**
  - d. **Sports Representatives (2 positions)**
  - e. **Wellness Representatives (2 positions)**
  - f. **MMSA Medicine I Representative**
  - g. **Community Outreach Representatives (2 positions)**
  - h. **Global Health Liaison Junior**
6. All members of the **Class of 2028** Student Body are eligible to run for positions on the **Class Council**, so long as they meet the following criteria:
  - f. Each student may only run for one position in any given election.
  - g. Students are not permitted to run as a group, or slate for any position(s).
  - h. MMSA Council Members and Class Council Members may not endorse any individuals during an election period.
8. The Returning Officer shall use their discretion to manage situations not covered in the Constitution, Bylaws, or Election Manual.
9. The Returning Officer shall obtain current student numbers of all members of the medical student body from the UGME office, to use as a verified voter list for the election process.
  - a. These lists shall not contain student names.
10. Fourteen days prior to the selected dates of the election, an email shall be sent by the Returning Officer to all members of the **Class of 2028** to call for nominations and indicate the following:
  - a. Dates of the election
  - b. Positions Available
  - c. Descriptions and terms of office and available positions
  - d. Elections procedures, deadlines and availability of nomination forms
  - e. The terms of speeches, including but not limited to decisions regarding the use of visual aids such as PowerPoints, pictures, or video during speeches
  - f. The MMSA Constitution, Bylaws and Election manual for review

11. All elections shall contain a Nomination Period, Speeches, and Voting Period.
  - a. The nomination period shall last for 12 days, and begin 14 days prior to the speeches.
  - b. The speeches will be coordinated by the Returning Officer or their designate, at a time that **the members of the Class of 2028** are available.
  - c. The Voting period shall last for 72 hours, following completion of the speeches.
  - d. The Returning Officer may make modifications to the deadlines at the announcement of the elections at their discretion, so long as there is at least 48 hours between the deadline for nominations and speeches, and so long as there is 72 hours for voting to take place.
  
12. The process for nominations shall be as follows:
  - a. Students may self nominate. Any nominations received by proxy must be verified with the nominated individual.
  - b. All candidates must submit a short typed platform of no more than 300 words, excluding candidates for **Class President**, who may submit a platform of no more than 500 words.
  - c. Nominations shall not be secret at any time and may be requested by any person from the Returning Officer.
  - d. Nominees shall be free to withdraw at any time.
  - e. Following the due date of the nomination submissions, an email with the nominees and their respective platforms for each position shall be sent to all members of the Manitoba Medical Student Body.
  
13. The process for speeches and campaigning shall be as follows:
  - a. All candidates have the option to make a speech.
  - b. Speeches shall not exceed three minutes in length, with the exception of **Class President**, where candidates may speak for up to five minutes.
    - i. The length of speeches may be modified at the discretion of the Returning Officer.
  - c. Speeches shall be recorded and shared with the Manitoba Medical Student body.
    - i. Speeches shall not be shared with the general public, and shall be deleted upon destruction of the ballots.
  - d. If a candidate is unable to attend the speeches, a video speech may be submitted and made available with the presentation of all other speeches. e. The Facebook page for all Medicine I - IV Manitoba Medical Students, **any Slack channel, and any other form of social media** shall not be utilized for personal campaigns. Only the Returning Officer shall be able to use **these outlets** to advertise the election.
  
14. The process for casting votes shall be as follows:
  - a. All votes shall be cast online.
  - b. The **Class of 2028** will use their student number to access an online survey to cast their vote.
  - c. Voters will be asked to rank the candidates in order of preference for the position they have been nominated for.
  - d. For positions with a single candidate, voters will be asked to vote yes or no as to whether or not they find a candidate suitable.

- e. Online ballots will be collected for a period of 72 hours, following speeches.
- f. Voting by proxy is not permitted.

15. The ballot counting process shall be as follows:

- a. At the conclusion of the 72 hour voting period, only the Returning Officer shall count the votes.
- b. Votes shall be verified by checking the student numbers against the class lists provided by the Associate Dean UGME's office.
- c. A victory will be considered if any candidate achieves fifty percent of the vote plus one vote. If fifty percent plus one vote is not achieved, the following will occur:
  - i. Roles with only one position will be considered as follows:
    - 1. In the event that no candidate secures a majority of the popular vote, the candidate with the least number of votes will be eliminated and have their votes instantly redistributed. This process will be repeated until one of the candidates secures a majority of the popular vote.
    - 2. In the event that no candidate secures a majority after the redistribution of votes, the Returning Officer shall announce a runoff election between the tied candidates. There will be no additional campaigning. Voting shall be open for a period of 72 hours.
  - ii. A victory for roles with two or more positions will be considered as follows:
    - 1. The first successful candidate will be selected in the same manner as for roles with only one position (as detailed above)
    - 2. Any further required positions will be filled by restarting the vote count with redistribution of the votes of the prior successful candidates.
    - 3. If the second candidate has not yet secured a majority of the popular vote, then the process listed above will be repeated, until at least fifty percent plus one vote is achieved.
    - 4. In the event that no candidate secures a majority after the complete redistribution of votes, the Returning Officer shall announce a runoff election between the tied candidates. There will be no additional campaigning. Voting shall be open for a period of 72 hours.
- d. Votes of confidence will require a two-thirds majority "yes" vote for the nominee to take office.

16. Announcement of results shall be made public immediately following the counting of votes via email to all four classes by the Returning Officer.

- a. The results of the election should be made available to the Undergraduate Dean's Office and UMSU.
- b. The number of votes for any nominee should not be sent to the Manitoba Medical Student Body, or to any candidate.

c. The official tally of votes should be kept for 48 hours, in case of appeal. d. After this 48 hour window has passed, the Returning Officer should send a motion to the CLASS Council for destruction of the ballots.

17. Appeals may be submitted to the Returning Officer by unsuccessful candidates for 48 hours following announcement of results. The appeal process will be as follows:
  - a. The appeal will be reviewed by three eligible individuals
    - i. The Returning Officer
    - ii. The Honourary Senior Stick
    - iii. The incoming Vice-Stick External
      1. In the case that the Incoming Vice-Stick External is also the Returning Officer, the Incoming Senior Treasurer shall participate
  - b. If the majority of the individuals above agree that the procedures outlined in this document were not followed, the results shall be annulled and a repeat vote will occur.
  - c. At no point, shall any candidate or member view the ballots of any election that they were not the Returning Officer, or assisting in an appeal.
18. Turnover of MMSA Council will occur at the Transition Meeting in April or May of each year.
19. Any position vacancies shall be filled by By-Election if deemed necessary by the MMSA Council.
  - a. The timing of the By-Election shall be decided by the MMSA Council
  - b. By-Elections shall follow all procedures of regular period elections
  - c. The Senior Stick or Vice-Stick Internal shall act as the Returning Officer

## Article 2: Class Council Members

1. Class Council Elections shall follow all procedures outlined in Article 1, with the exceptions of these modifications below.
2. Each Class must elect all voting members of their Class Council excepting a vacancy that arises after January 1st.
3. All Preclerkship (Medicine I and II) Class Council Positions are elected annually for a term of one year, with the exception of Global Health Liaison Junior.
4. All Clerkship Class Council Positions shall hold their positions for a term of two years, until completion of Medicine IV.
5. The following members shall be elected in accordance with the election procedure:
  - a. Class President
  - b. Academic Representatives (2 positions)
  - c. Social Representatives (2 positions)

- d. Sports Representatives (2 positions)
- e. Wellness Representatives (2 positions)

6. The following members shall be elected in accordance with the election procedure; only for the duration of the Medicine I year.
  - a. MMSA Medicine I Representative
    - i. The MMSA Medicine I Representative also sits on MMSA council as a voting member.
  - b. Community Outreach Representatives (2 positions)
  - c. Global Health Liaison Junior
    - i. The Global Health Liaison Junior is a non-voting position on MMSA Council.
    - ii. The Global Health Liaison Junior will become Global Health Liaison Senior for the Medicine II year, at which point they become a Voting Member.
7. The Returning Officer for Medicine I elections shall be the President of the Medicine II Class Council. The Returning Officer for the Medicine II Class Election shall be the President of the Medicine III Class Council.
8. The Medicine I Class Council Election shall take place in September of the Medicine I year.
9. The Medicine II and Medicine III/IV Class Council Elections shall be held in April/May, following the conclusion of the MMSA Council Elections.
10. The changeover of Class Council shall occur immediately after announcement of the Class Council Election results.