

FALL 2017 & WINTER 2018 REGISTRATION FORM

Name _____
First Last
 Address _____

 Postal Code _____ Phone _____
 Email _____
 U of M Student Student No. _____
 Faculty _____ Non-Student*

*Note: Non-U of M Students are \$150/course

Please register me in the following course(s):

FORT GARRY CAMPUS	Fee (\$)	Fall 2017	Winter 2018
Academic Essays [ESLC 0230]	30	<input type="checkbox"/>	<input type="checkbox"/>
Conversation and Discussion [ESLC 0260]	30	<input type="checkbox"/>	<input type="checkbox"/>
Critical Reading & Summary Writing [ESLC 0240]	30	<input type="checkbox"/>	<input type="checkbox"/>
Grammar Review [ESLC 0220]	30	<input type="checkbox"/>	<input type="checkbox"/>
Oral Presentations [ESLC 0250]	30		<input type="checkbox"/>
Pronunciation [ESLC 0270]	30	<input type="checkbox"/>	<input type="checkbox"/>
Research Writing for Grad Students [ESLC 0210]	30	<input type="checkbox"/>	<input type="checkbox"/>

BANNATYNE CAMPUS	Fee (\$)	Fall 2017	Winter 2018
Critical Reading & Summary Writing (B) [ESLC 0242]	30	<input type="checkbox"/>	<input type="checkbox"/>
Oral English for Graduate Students (B) [ESLC 0292]	30	<input type="checkbox"/>	<input type="checkbox"/>
Research Writing for Grad Students (B) [ESLC 0112]	30	<input type="checkbox"/>	<input type="checkbox"/>

Total Amount: \$ _____

Payment made by:

Cash Cheque made payable to: **The University of Manitoba**

FOAP _____

Department _____

Signing Authority _____

Credit Card: Visa MasterCard

Credit Card Number _____

Expiry Date _____

Signature: _____

FEES MUST ACCOMPANY REGISTRATION. NO POST-DATED CHEQUES.

Mail or Fax to: **ENGLISH LANGUAGE CENTRE**
 520 University Centre, University of Manitoba
 Winnipeg, Manitoba, Canada R3T 2N2
 Fax: 204-275-8098

OFFICE USE ONLY	Date received	Amount Processed	Receipt #

FALL 2017 & WINTER 2018

FORT GARRY CAMPUS

Academic Essays [ESLC 0230]

Fall Thurs., 6:00 pm - 9:00 pm | Sept. 21 - Nov. 30, 2017

Winter Wed., 6:00 pm - 9:00 pm | Jan. 17 - Mar. 28, 2018

Conversation and Discussion [ESLC 0260]

Fall Wed., 6:00 pm - 9:00 pm | Sept. 20 - Nov. 22, 2017

Winter Mon., 6:00 pm - 9:00 pm | Jan. 15 - Mar. 26, 2018

Critical Reading & Summary Writing [ESLC 0240]

Fall Wed., 6:00 pm - 9:00 pm | Sept. 20 - Nov. 22, 2017

Winter Wed., 6:00 pm - 9:00 pm | Jan. 17 - Mar. 28, 2018

Grammar Review [ESLC 0220]

Fall Tues., 6:00 pm - 9:00 pm | Sept. 19 - Nov. 21, 2017

Winter Thurs., 6:00 pm - 9:00 pm | Jan. 18 - Mar. 29, 2018

Oral Presentations [ESLC 0250]

Winter Wed., 6:00 pm - 9:00 pm | Jan. 17 - Mar. 28, 2018

Pronunciation [ESLC 0270]

Fall Tues., 6:00 pm - 9:00 pm | Sept. 19 - Nov. 21, 2017

Winter Thurs., 6:00 pm - 9:00 pm | Jan. 18 - Mar. 29, 2018

Research Writing for Graduate Students [ESLC 0210]

Fall Wed., 2:30 pm - 5:30 pm | Sept. 20 - Nov. 22, 2017

Winter Tues., 2:30 pm - 5:30 pm | Jan. 16 - Mar. 27, 2018

BANNATYNE (B) CAMPUS

Critical Reading & Summary Writing (B) [ESLC 0242]

Fall Tues., 6:00 pm - 9:00 pm | Sept. 19 - Nov. 21, 2017

Winter Wed., 6:00 pm - 9:00 pm | Jan. 17 - Mar. 28, 2018

Oral English for Graduate Students (B) [ESLC 0292]

Fall Wed., 6:00 pm - 9:00 pm | Sept. 20 - Nov. 22, 2017

Winter Tues., 6:00 pm - 9:00 pm | Jan. 16 - Mar. 27, 2018

Research Writing for Grad Students (B) [ESLC 0112]

Fall Tues., 6:00 pm - 9:00 pm | Sept. 19 - Nov. 21, 2017

Winter Thurs., 6:00 pm - 9:00 pm | Jan. 18 - Mar. 29, 2018

Please Note:

- No classes: October 5, 6, 9 and November 13, 2017 (Fall) and February 19-23, 2018 (Winter)
- Class locations are TBA

ENGLISH AS AN ADDITIONAL LANGUAGE

2017 / 2018

PART TIME ACADEMIC ENGLISH COURSES FALL & WINTER SCHEDULE

ORAL ENGLISH FOR ACADEMIC PURPOSES

- Conversation and Discussion
- Pronunciation
- Oral Presentations
- Oral English for Graduate Students

ACADEMIC WRITING

- Academic Essays
- Critical Reading & Summary Writing
- Grammar Review
- Research Writing for Graduate Students

REDUCED TUITION FEE FOR U OF M STUDENTS

ENGLISH LANGUAGE CENTRE

520 University Centre

University of Manitoba
 Winnipeg, Manitoba, Canada R3T 2N2
 Telephone: 204-474-9251
 Fax: 204-275-8098
 Email: elc@umanitoba.ca

English Language Centre |  UNIVERSITY OF MANITOBA

umanitoba.ca/elc/parttime

ABOUT THE ENGLISH LANGUAGE CENTRE

Mission Statement

The mission of the English Language Centre is to enhance success for students as well as potential students whose first language is not English by providing courses, tests, homestay, and individual support in order that they may achieve their academic goals and participate with confidence in the University of Manitoba community.

Academic Programs

Part Time Academic English Courses | The courses outlined in this brochure are 30 hours in length. These courses are also offered in the Spring & Summer.

Full Time Academic English Program | These 14 week daytime programs are offered three times a year. A more detailed brochure is available from the English Language Centre.

Registration

Applications are processed on a first-come-first-served basis. Class enrollment is **limited**, so early registration is recommended. Registration will be accepted up to the beginning of the course **if space is available**.

Course Confirmation

The University reserves the right to cancel any course and refund fees in full if registration is insufficient. Please contact our main office one day prior to your chosen course to see it has been fully subscribed.

Withdrawal

If a student is unable to attend the course and must withdraw, the student must request a refund in writing. The written request must be accompanied by the original receipt and will be subject to the following policy:

- Request for refund will be processed, less a \$10 withdrawal fee.
- **No refunds will be granted after the first class has been completed.**

Textbooks

Textbooks are available in the U of M BookStore (140 University Centre) and should be purchased before the first class.

COURSE DESCRIPTIONS

ORAL ENGLISH FOR ACADEMIC PURPOSES

Conversation and Discussion [ESLC 0260]

In this 30-hour course, students will practice speaking skills necessary for maintaining conversations and participating in discussions. Practice will include effective questioning and requesting, giving opinions, asking for clarification, and offering suggestions. Common Canadian idioms will also be studied. **Fee: \$30[^]**

Oral Presentations ① [ESLC 0250]

This 30-hour course is designed to give students practice in speaking skills required for participation in university seminars. Students will learn strategies that native speakers use in organizing information, expressing opinion, agreeing and disagreeing and questioning and answering questions. The course will cover both informal impromptu speaking and formal presentations. In addition, a number of related communication skills such as body language and pronunciation will be covered. Students will practice these structures and skills through discussions and both formal and informal speeches. Constructive feedback on your speaking will be provided throughout the course. **Fee: \$30[^]**

Pronunciation ① [ESLC 0270]

The purpose of this course is to provide students with insight into their strengths and weaknesses in pronouncing North American English, with an emphasis on improving comprehensibility. Focused practice on specific high priority sounds and intonation patterns will be provided in class. The instructor will also suggest techniques for continued improvement after the course concludes. **Fee: \$30[^]**

▪ **Required Text:** Hewings, M. & Goldstein, S. (2009). *Pronunciation Plus - Practice Through Interaction*. New York, NY: Cambridge University Press.

ACADEMIC WRITING

Academic Essays [ESLC 0230]

In this 30-hour course students will focus on the writing process and develop skills needed to write an organized and coherent essay for university. Pre-writing, drafting, editing and revision, paragraph and essay organization, and integration of quotations will be discussed and practiced. Sentence level grammar, based on student needs, will be an ongoing area of instruction throughout the course, along with some exposure to useful academic vocabulary and phrases. Regular written and oral feedback will be provided with attention given to individual needs. **Fee: \$30[^]**

▪ **Required Text:** Oshima, A. & Hogue, A. (2014). *Longman Academic Writing Series, Level 4 Essays (5th ed.)*. Pearson.

Critical Reading & Summary Writing [ESLC 0240]

Research shows that good reading skills can lead to well written assignments. In this course, students will learn reading strategies to understand and retain information, to understand the organization of reading passages, and strategies for learning and retaining vocabulary. Building on these basic strategies, students will develop skills to critically analyze texts. In addition, students will practice and develop paraphrasing and summarizing skills. Students will receive ongoing feedback on their assignments throughout the course. **Fee: \$30[^]**

Grammar Review [ESLC 0220]

This course directly responds to the grammatical errors that prevent effective written communication on both the sentence and paragraph level. At the start of the course, the instructor will assess a sample of each students' written work (diagnostic writing sample). The findings from this assessment will determine the grammatical functions covered in the course. This responsive syllabus prioritizes error types and focuses on the grammatical errors that most seriously affect clear communication of ideas. Developing skills for identifying errors

and self-editing will be regular features of the class. Students will be encouraged to discuss specific grammatical concerns and challenges with the instructor. **Fee: \$30[^]**

Research Writing for Graduate Students ① [ESLC 0210]

Students will practice writing and analyzing discourse patterns common in graduate level writing. Students will study genres of their discipline in order to better appreciate the nature of research writing. Students will also examine vocabulary and grammatical structures common to academic writing, as well as develop editing skills. **Fee: \$30[^]**

▪ **Required Text:** Swales, J.M., and Feak, C.B. (2012). *Academic Writing for Graduate Students*. 3rd ed. Ann Arbor: University of Michigan Press.

BANNATYNE CAMPUS (not offered Spring or Summer)

Oral English for Graduate Students (B) ① [ESLC 0292]

The purpose of this course is to provide students with initial insight into their strengths and weaknesses in pronunciation and to assist students in improving their comprehensibility. Focused practice on specific problem areas will be provided in class. Students will learn and practice strategies for improving intonation, stress, rhythm, pacing, and non-verbal communication for the effective delivery of oral presentations, for leading seminars, and also for interacting in informal and professional contexts. **Fee: \$30[^]**

Research Writing for Graduate Students (B) ① [ESLC 0112]

Students will practice writing and analyzing discourse patterns common in graduate level writing. Students will study genres of their discipline in order to better appreciate the nature of research writing. Students will also examine vocabulary and grammatical structures common to academic writing, as well as develop editing skills. **Fee: \$30[^]**

▪ **Required Text:** Swales, J.M., and Feak, C.B. (2012). *Academic Writing for Graduate Students*. 3rd ed. Ann Arbor: University of Michigan Press.

Critical Reading & Summary Writing (B) [ESLC 0242]

Research shows that good reading skills can lead to well written assignments. In this course, students will learn reading strategies to understand and retain information, to understand the organization of reading passages, and strategies for learning and retaining vocabulary. Building on these basic strategies, students will develop skills to critically analyze texts. In addition, students will practice and develop paraphrasing and summarizing skills. Students will receive ongoing feedback on their assignments throughout the course. **Fee: \$30[^]**

[^]\$30/course for U of M Students, Non-U of M Students are \$150/course. ① Classes are limited to 10 (ten) students.

FOR MORE INFORMATION, CONTACT:

Richard Iwabuchi

Part Time Course Coordinator

English Language Centre

520 University Centre, University of Manitoba

Phone: 204-480-1477

Email: richard_iwabuchi@umanitoba.ca

