



UNIVERSITY  
OF MANITOBA

| Student Life

# Emerging Leaders Award: Guidelines for Applications

**Call for Applications:** October 18, 2013 – January 10, 2013 (4:30pm)

**Administering Department:** Student Life

**Internal Address:** 225 University Centre, Fort Garry Campus

Thank you for your interest in applying for the University of Manitoba Emerging Leaders Award. The following questions will be used to select up to 75 award recipients for the 2013/2014 academic year. Below is a application guideline, including award criteria and application questions.

## Selection Criteria

### **A University of Manitoba Emerging Leader is:**

Any current full-time or part-time University of Manitoba undergraduate or graduate student with a minimum 2.5 GPA, in any faculty, school or program that:

- Supports the University's educational mission by contributing to the social, cultural or economic well-being of communities on and/or off campus
- Encourages cross-cultural understanding
- Demonstrates sustained leadership and initiative that is worthy of recognition

### **Applicants and Referees should know that:**

- The selection committee defines leadership in its broadest sense
- Applications will be evaluated on the quality, not quantity, of leadership described in their submission

Applicants who were selected as an Emerging Leader in previous years can re-apply in a subsequent year, provided on-going growth can be demonstrated in their application.

All efforts will be made to consider applications equally, but special consideration will be given to selecting first-time recipients.

## Application questions


*In addition to demographic and personal information, the following are questions asked in the application process (which must each be answered in up to 250 words). It is suggested that you pre-write your answers before starting the online application form.*

- Please outline any leadership initiatives or activities you have been involved with, as well as the dates and duration of commitment for these involvements.
- The University of Manitoba has outlined several key values integral to the vision of the university within the Strategic Planning Framework. Please select up to three of these values (*excellence, integrity, equity and diversity, accountability, innovation, humanity, responsibility to society, environmental sustainability, and academic freedom*), and outline how you embody these values as an emerging leader.
- Select one of the University of Manitoba's power words (*adventurer, challenger, creator, defender, explorer, innovator, maverick, pioneer, rebel, trailblazer, visionary*), and describe how you demonstrate leadership in this capacity.

When completing your application, be sure to:

- 1) Click "Create PDF" to save a copy of your application form
- 2) Click "Submit for Approval" to complete your submission and submit your application.


[← Back to Submissions](#) [Print Submission](#) [Create PDF](#)

*Review Submission for Emerging Leaders Award Application*  1

**i** If you have reviewed and completed the necessary steps below, please submit your Form for approval. To visit sections you have not reviewed or completed, please click on the step immediately preceding where you left off in order to continue through the remainder of the Form.

**Submission**

**In Progress**

1. Emerging Leaders Award Application
  - Award Information
  - Personal Information
  - Application Questions
  - Letters of Support 2

[✔ Submit for Approval](#) [✘ Delete Submission](#)

## Letters of Support

In order to gain a comprehensive view of your leadership contributions, two letters of support are required to complete your application. Failure to provide letters of support will result in an incomplete application and incomplete applications will not be considered.

### Selecting Referees

- One referee should be a University of Manitoba staff or faculty member, and
- the second referee may be one of your choice.

These letters must be submitted by your referees directly to the Student Life Office no later than **4:30pm on Friday, January 17**. Letters can be submitted by email (in PDF format) to [emerging.leaders@umanitoba.ca](mailto:emerging.leaders@umanitoba.ca) or in person (in signed sealed envelope) to 225 University Centre. Your referee may also mail their letter of support in a signed sealed envelope to:

Emerging Leaders Award  
c/o Sarah Saunders  
225 University Centre  
University of Manitoba  
Winnipeg, MB  
R3T 2N2

To give your referee enough information about your application, include a PDF of your application form (you will be able to access your completed application form online after completing the form, but before submitting it for consideration – see above for details).

You may use the text below for an email to your referees to inform them of your application and request their support.

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Dear *(referee's name)*,

I want let you know that I have applied for the University of Manitoba Emerging Leaders Award *(Include reason for application here)*.

A University of Manitoba Emerging Leader is any current full-time or part-time University of Manitoba undergraduate or graduate student with a minimum 2.5 GPA, in any faculty, school or program that:

- Supports the University's educational mission by contributing to the social, cultural or economic well-being of communities on and/or off campus
- Encourages cross-cultural understanding
- Demonstrates sustained leadership and initiative that is worthy of recognition

Please also note that the selection committee defines leadership in its broadest sense, and applications will be evaluated on the quality, not quantity, of leadership described in the submissions.

As part of the application, I am required to obtain two letters of support. I would like to request your support for my application.

To provide you with more information about what to include in the letter of support please see the [Emerging Leaders Award: Guidelines for Letters of Support](#) developed by the award administrators.

Letters of support must be submitted by referees to the Student Life Office no later than **4:30 pm on Friday, January 17, 2014**. The information you provide will be considered carefully by the Emerging Leaders Award selection committee and all letters will be held in confidence. Letters can be submitted by email (in PDF format) to [emerging.leaders@umanitoba.ca](mailto:emerging.leaders@umanitoba.ca) or in person (in a sealed and signed envelope) to 225 University Centre. Your referee may also mail their letter of support in a signed sealed envelope to:

Emerging Leaders Award  
c/o Sarah Saunders  
225 University Centre  
University of Manitoba  
Winnipeg, MB  
R3T 2N2

I have included a copy of my application for you to review and incorporate when writing your letter. *(Offer to provide further information if the referee requires it).*

*(Thank the referee for their consideration of your request; and ask that they contact you or the Student Life Office (204-480-1034 or [emerging.leaders@umanitoba.ca](mailto:emerging.leaders@umanitoba.ca)) with any additional questions).*

Sincerely,  
*(Your Name Here).*

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## **Selection Process**

An award selection committee of University of Manitoba staff and students will review applications following the submission deadline. The committee will consider all applicants against the selection criteria of the award. All efforts will be made to consider applications equally, but special consideration will be given to selecting first-time recipients. The decisions of the selection committee are final.

**Final notes**

Applicants will be contacted regarding the status of their application no later than February 14, 2014.

Award recipients will receive an invitation to the Emerging Leaders Dinner (March 13, 2014), and a certificate.

**Questions**

Any additional questions about the Emerging Leaders Award can be directed to [emerging.leaders@umanitoba.ca](mailto:emerging.leaders@umanitoba.ca) or 204-480-1034.