

## Sam & Esther Sair Scholarship – Application Instructions

All applications should be submitted through the [Award Application Submission Form](#).

**Important Note 1:** only submit an application for open competitions (i.e., after you receive a call for application email and within the deadline presented in the email). Submissions outside those dates will not be accepted.

**Important Note 2:** read the Terms of Reference (TORs) and Instructions and verify eligibility before submitting the application package.

Please submit eligible applications, in a single PDF file with file name *college/department - applicant surname* (for example, Pharmacy – Smith or Immunology - Smith]. Application packages must include the following (in order)

1. [Application form](#)<sup>1</sup>;
2. a letter (maximum 500 words) explaining the student's work on the rehabilitation of persons with long term mental disorders;
3. a curriculum vitae;
4. a current transcript<sup>2</sup>.

Please, feel free to contact our office at [rfhsgraduateawards@umanitoba.ca](mailto:rfhsgraduateawards@umanitoba.ca) should you have any questions.

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<sup>1</sup>The application form needs to be printed as PDF (e.g., Microsoft Print to PDF) to preserve the signatures. After printing as PDF, you can combine all the files together.

<sup>2</sup>Online/aurora transcripts can be submitted if they are validated by the applicant's unit/department. Each department has their own validation process (e.g., signature by the department/unit head, signature by the advisor, etc.). Please, check with your department/unit on their procedure.